

NOTICE FOR INVITING TENDERS FOR EXECUTION OF THE CONTRACT WORK

1. Name and address of the Deptt.:	Department of Botany & Plant Physiology.
2. Job description / Name of operation:	Maintenance & Helping in data recording in twenty field and two screen house trials
3. Duration of contract:	01/02/2018 to 29/03/2018
4. Estimated cost	1,00,000/- (including GST @ 18%)
5. Earnest money	2000/- (2 % of estimated cost)
6. Date of opening of tenders	27.01.2018 at 11:00 AM
7. Working Hours/manpower required	University working hours

The tender forms along with terms and conditions can be obtained from the O/o **Department of Botany & Plant Physiology, CCS HAU, Hisar** on cash payment of Rs. 118/- (100+18% GST) on any working day and will be opened on 27.01.2018 at 11:00 AM in the O/o **Department of Botany & Plant Physiology, CCS HAU.**

TERMS & CONDITIONS OF THE TENDER

1. Tender will be received by the CCS HAU, Hisar upto 27.01.2018 at 10:00 AM and will be opened by the Committee on 27.01.2018 at 11:00 AM in the O/o **Department of Botany & Plant Physiology, CCS HAU, Hisar** in the presence of such tenderers or their agents who may like to be present. Tenders can be sent by post in a sealed envelop by due date or to be delivered in person by the tenderers or by their agent to the Prof. & Head, Deptt. of Bot. & Pl. Phy. Tenders must be super subscribed on the envelop "Tender for above work with name and address of the quotee on the envelop. **TENDER SHALL BE SUBMITTED IN DOUBLE ENVELOPE SYSTEM. FIRST ENVELOPE WILL BE SUBSCRIBED AS TECHNICAL BID AND SHALL CONTAIN EARNEST MONEY, FIRM REGISTRATION NO., PHONE NO., PAN NO., ESI NO., PF NO., LABOUR LICENCE NO., SERVICE TAX NO. AND OTHER RELATED INFORMATION IF AVAILABLE. THE SECOND ENVELOPE CONTAINING RATES SHALL BE SUBSCRIBED AS FINANCIAL BID. TECHNICAL BID SHALL BE OPENED FIRST. FINANCIAL BID SHALL BE OPENED IN CASE OF ONLY THOSE TENDERS WHO WILL QUALIFY TECHNICAL BID. THE TENDERER WHO DO NOT QUALIFY IN TECHNICAL BID, THEIR FINANCIAL BID SHALL NOT BE OPENED. BOTH TECHNICAL BID AND FINANCIAL BID SHALL BE PUT IN A BIGGER ENVELOPE.**
2. Earnest money amounting to Rs. 2000/- must be accompanied with each tender in the shape of Demand Draft of any scheduled bank in favour of Prof. & Head, CCSHAU, Hisar payable at Hisar and each tender is to be sent under sealed cover.
3. Tenders not accompanied by earnest money in shape mentioned above shall not be considered and in case of the non-acceptance of the tender, the amount shall be refunded on the same day.
4. Conditional tenders are liable to be rejected.
5. The contractor shall be required to sign the contract agreement on the bond paper of Rs.15/- on the prescribed form within seven days of the intimation of the acceptance of the tender to him. Failure of the same, the earnest money shall be forfeited and may result into invalidation of contract.

