

From

Professor & Head
Deptt. Of Plant Pathology
CCSHAU, Hisar

To

All HODs/Dean/Director/Incharges
CCSHAU, Hisar.

Memo No. PP/17/1981-2030

Dated: 12.9.17

Sub: Disposal of old obsolete I.T. products/Electronics items computer media etc. condemned items

This is to inform you that this office declared some IT products as unserviceable and zero value items as per university rules & regulations and now these items are available for all the employees of the CCSHAU. All interested employees can visit the Computer Section and submit their request to the undersigned for receiving these items as per university rules upto 22.9.17.

You are requested to circulate this notice to all the employees under your control, please. The list of such items is given below.

S.No	Description of the item	Qty.	No. of years from the date of invoice
1.	Color printer 5550	1	14
2.	Computer P-IV with HP laserjet printer	1+1	13
3.	CPU+Monitor colored 15" attach with Computer MHz 128 MB RAM 20 GB HD 52XCD ROM	1	15


Professor & Head

CC to: Incharge, Computer Section, COBS&H, CCSHAU, Hisar for placing the same on university website. The soft copy is being sent on email :web@hau.ernet.in