

28/12/17

From

The Registrar
CCSHAU, Hisar

To

All Deans/Directors/Officers of the University and
other Controlling Officers/Appointing Authorities,
CCS HAU, Hisar.Memo. No. Admn.R1/17/ 7161-85
Dated: 28/12/2017

Subject:

Selection Criteria for Class-I/Group 'A' non-teaching posts for filling
through direct recruitment.

It is to inform that matter on the subject was placed before the PC/ BOM in their 79th/258th meeting held on 21.12.17 and the Board of Management of the University, on the recommendations of the Personnel Committee has approved the following Selection Criteria for Group-A Non-teaching posts for filling through direct recruitment:-

Senior Medical Officer

Pay Scale : Rs. 15600-39100+7600GP+25% NPA (Revised to Level-12 in Pay
Matrix of Rs.78800-197200)

1.	Academic Qualifications	55 Marks
2.	Publications/ Presentations	10 Marks
3.	State/ National level recognition from Govt./ Semi Govt./Govt. Aided Organization (Award/ Medal/ Distinction)	5 Marks
4.	Work Experience	10 Marks
5.	Subject/ domain knowledge	5 Marks
6.	Interview	15 Marks

Sr. No. 1	Academic Record	55 Marks
(i)	10 th ½ mark for every 1% above 55% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively.	Maximum 10 Marks
(ii)	12 th ½ mark for every 1% above 55% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively.	Maximum 10 Marks
(iii)	Graduation ½ mark for every 1% above 50% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively.	Maximum 15 Marks
(iv)	Post- graduation	10 Marks
(v)	Higher qualifications (in relevant field)	10 Marks

Sr. No. 2	Publications/ Presentations	Maximum 10 Marks
(i)	International	3 Marks each
(ii)	National	2 Mark each
(iii)	State	1 Mark each
Sr. No.3	State/ National level recognition from Govt./ Semi Govt./Govt. Aided Organization (Award/Medal/Distinction).	Maximum 5 Marks
(i)	National	3 Mark
(ii)	State	2 Marks
Sr. No. 4	Work Experience	Maximum 10 Marks
(i)	02 marks per year above the required experience.	
Sr. No. 5	Subject/ domain knowledge	5 Marks
Sr. No.6	Interview	15 Marks

Principal, Campus School

Pay Scale : Rs. 15600-39100+6000GP (Revised to Level-11 in Pay Matrix of Rs.67700- 191000)

1.	Academic Qualifications	60 Marks
2.	Knowledge of Computer	5 Marks
3.	State/ National level recognition from Govt./ Semi Govt./Govt. Aided Organization (Award/ Medal/ Distinction)	5 Marks
4.	Work Experience	10 Marks
5.	Subject/ domain knowledge	5 Marks
6.	Interview	15 Marks

Sr. No. 1	Academic Record	60 Marks
(i)	10 th ½ mark for every 1% above 55% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively).	Maximum 10 Marks
(ii)	12 th ½ mark for every 1% above 55% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively).	Maximum 10 Marks
(iii)	Graduation ½ mark for every 1% above 50% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively).	Maximum 15 Marks

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(iv)	Post- graduation ½ mark for every 1% above 50% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively).	Maximum 15 Marks
(v)	Higher qualifications (in relevant field)	10 Marks
Sr. No. 2	Knowledge of Computer	Maximum 5 Marks
(i)	Certificate (From Govt./Semi Govt./ Govt. Aided Institutes)	1 Mark
(ii)	Diploma (From Govt./Semi Govt./ Govt. Aided Institutes)	2 Marks
(iii)	Degree(From Govt./Semi Govt./ Govt. Aided Institutes) (Provided it is not used for acquiring essential qualifications)	4 Marks
Sr. No.3	State/ National level recognition from Govt./ Semi Govt./Govt. Aided Organization (Award/Medal/Distinction).	Maximum 5 Marks
(i)	National	3 Mark
(ii)	State	2 Marks
Sr. No. 4	Work Experience	Maximum 10 Marks
(i)	02 marks per year above the required experience.	
Sr. No. 5	Subject/ domain knowledge	5 Marks
Sr. No.6	Interview	15 Marks

Assistant Registrar

Pay Scale : Rs. 15600-39100+6000GP (Revised to Level-11 in Pay Matrix of Rs.67700- 191000)

1.	Academic Qualifications	60 Marks
2.	Knowledge of Computer	5 Marks
3.	State/ National level recognition from Govt./ Semi Govt./Govt. Aided Organization (Award/ Medal/ Distinction)	5 Marks
4.	Work Experience	10 Marks
5.	Subject/ domain knowledge	5 Marks
6.	Interview	15 Marks

Sr. No. 1	Academic Record	60 Marks
(i)	10 th ½ mark for every 1% above 55% (fraction of marks below and above 0.5% will be rounded off to the next lower	Maximum 10 Marks

	and higher number, respectively).	
(ii)	12 th ½ mark for every 1% above 55% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively).	Maximum 10 Marks
(iii)	Graduation ½ mark for every 1% above 60% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively).	Maximum 15 Marks
(iv)	Post- graduation ½ mark for every 1% above 55% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively).	Maximum 20 Marks
(v)	Higher qualifications (in relevant field)	5 Marks
Sr. No. 2	Knowledge of Computer	Maximum 5 Marks
(i)	Certificate (From Govt./Semi Govt./ Govt. Aided Institutes)	1 Mark
(ii)	Diploma (From Govt./Semi Govt./ Govt. Aided Institutes)	2 Marks
(iii)	Degree(From Govt./Semi Govt./ Govt. Aided Institutes) (Provided it is not used for acquiring essential qualifications)	4 Marks
Sr. No.3	State/ National level recognition from Govt./ Semi Govt./Govt. Aided Organization (Award/Medal/Distinction).	Maximum 5 Marks
(i)	National	3 Mark
(ii)	State	2 Marks
Sr. No. 4	Work Experience	Maximum 10 Marks
(i)	02 marks per year above the required experience.	
Sr. No. 5	Subject/ domain knowledge	5 Marks
Sr. No.6	Interview	15 Marks

Public Relations Officer

Pay Scale : Rs. 15600-39100+6000GP (Revised to Level-11 in Pay Matrix of Rs.67700- 191000)

1.	Academic Qualifications	60 Marks
2.	Knowledge of Computer	5 Marks
3.	State/ National level recognition from Govt./ Semi Govt./Govt. Aided Organization (Award/ Medal/ Distinction)	5 Marks
4.	Work Experience	10 Marks
5.	Subject/ domain knowledge	5 Marks
6.	Interview	15 Marks

Sr. No. 1	Academic Record	60 Marks
(i)	10 th ½ mark for every 1% above 55% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively).	Maximum 10 Marks
(ii)	12 th ½ mark for every 1% above 55% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively).	Maximum 10 Marks
(iii)	Graduation ½ mark for every 1% above 50% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively).	Maximum 15 Marks
(iv)	Post- graduation ½ mark for every 1% above 50% (fraction of marks below and above 0.5% will be rounded off to the next lower and higher number, respectively).	Maximum 20 Marks
(v)	Higher qualifications (in relevant field)	5 Marks
Sr. No. 2	Knowledge of Computer	Maximum 5 Marks
(i)	Certificate (From Govt./Semi Govt./ Govt. Aided Institutes)	1 Mark
(ii)	Diploma (From Govt./Semi Govt./ Govt. Aided Institutes)	2 Marks
(iii)	Degree(From Govt./Semi Govt./ Govt. Aided Institutes)(Provided it is not used for acquiring essential qualifications)	4 Marks
Sr. No.3	State/ National level recognition from Govt./ Semi Govt./Govt. Aided Organization (Award/Medal/Distinction).	Maximum 5 Marks
(i)	National	3 Mark
(ii)	State	2 Marks
Sr. No. 4	Work Experience	Maximum 10 Marks
(i)	02 marks per year above the required experience.	
Sr. No. 5	Subject/ domain knowledge	5 Marks
Sr. No.6	Interview	15 Marks

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28/12/17
Registrar

CC:

1. OSD to Vice-Chancellor, CCS HAU, Hisar.
2. SPS to Vice-Chancellor for kind information of the worthy Vice-Chancellor.
3. Asstt. Registrar(E), CCS HAU, Hisar.
4. Incharge, Technical Cell, Vice-Chancellor Secretariat, CCS HAU, Hisar for uploading on University website.

29/12/17
Ms. Supriya (w)