

HARYANA GOVERNMENT  
GENERAL ADMINISTRATION DEPARTMENT  
(IN GENERAL SERVICES-II BRANCH)  
No. 20/1/2017-3GSII

Keji  
ARC  
14.11.17

To

1. All the Administrative Secretaries to Government, Haryana.
  2. All the Heads of Departments, Haryana.
  3. The Divisional Commissioners, Ambala/Hisar/Rohtak /Gurgaon/ Karnal and Faridabad.
  4. The Registrar, Punjab & Haryana High Court, Chandigarh.
  5. All the Managing Directors/Chief Administrators of Boards/Corporations/Public Undertakings in Haryana.
  6. All Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.
- Dated Chandigarh the 7-11-2017

**Subject: - Checking practice of "charging training fee/recruitment fee" by Service Providing Agencies (engaged under Part-I of Outsourcing Policy).**

Sir/Madam,

I am directed to refer to the subject cited above and to say that it has come to notice of Government that Service Providing agencies engaged by Govt. Departments/Boards/Corporations/Autonomous Units under Part I of the Outsourcing Policy (Policy No. 16/7/2015-3GSII dated 06-04-2015) are resorting to unauthorized charging of fee from job aspirants in the name of "training fee/recruitment fee" etc.

Government has considered the matter and decided that all Govt. Departments/Boards/Corporation/Autonomous Units shall incorporate a condition in their tender documents relating to Part I of Outsourcing Policy, to the effect that charging of any kind of "training fee/recruitment fee" etc. shall be considered a malpractice and strict action shall be taken against the Service providing agencies found engaging in such malpractices. In case tenders have already been floated, the concerned tendering entities shall issue corrigendum so as to incorporate this condition in their tenders.

All Govt. Departments/Boards/Corporations/Autonomous Units are advised to ensure immediate compliance of this advice.

Jainail Singh

Under Secretary to Government Haryana  
Protocol Department

Indst. No. 20/1/2017-3GSII

Dated Chandigarh the 7-11-2017

A copy each is forwarded to the following for information and necessary action:-

1. All the Registrars of Universities in the State of Haryana.
2. The MD/HARTRON.
3. The State Informatics Officer (NIC), Haryana Civil Secretariat, Chandigarh for uploading on the websites of the State Government and Chief Secretary's office as well. He is also requested to send this letter by e-mail to all concerned.

Jainail Singh

Under Secretary to Government Haryana  
Protocol Department

14/11/17  
16/11/17  
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Registrar, CCSH, Haryana  
RECRUITMENT CELL  
Dated 15/11/17  
Receipt No. 13223  
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