

From

The Registrar,
CCS HAU, Hisar.

To

All Deans/Directors/HODs/Offices/Sections
(including outstations),
CCS HAU, Hisar.

Memo No. Admn.R.4/2017/ 28582-701,

Dated: 16.08.17

Subject: Nomination of Senior Welfare Officer/Welfare Officer.

In continuation to this office Memo No. Admn.R.4/2016/3231-3330 dated 6.7.2016 & Memo No. Admn.R.4/2017/26016-115 dated 29.7.2017 in the above matter, it is to inform with the approval of the Vice-Chancellor, CCS HAU that the following officers will act as Senior Welfare Officer/Welfare Officer for a period of one year effective from 13.8.2017:-

1.	Dr.Karmal Singh Malik, Assistant Scientist, Cotton Section, Department of Genetics & Plant Breeding, CCS HAU, Hisar.	Senior Welfare Officer (He will be paid honorarium of Rs.500/- p.m.)
2.	Sh.Dashrath Khod, Assistant Security Officer, o/o CSO, CCS HAU, Hisar.	Welfare Officer (He will be paid honorarium of Rs.500/- p.m.)

2. The main job of the Senior Welfare Officer/Welfare Officer will be as under:-

- i) To assist the bereaved families without any inhibition and in a spirit of social service.
- ii) To ensure that all formalities regarding final payment due to the families of the deceased employees are got completed and cases got processed expeditiously.
- iii) To visit the families to render all possible help wherever feasible.
- iv) To provide assistance for ex-gratia appointment on compassionate grounds or ex-gratia compassionate financial assistance as the case may be to the eligible family members of the deceased employee.
- v) To attend the meetings of the Employees Welfare Fund Operation Committee as members thereof.


Registrar 16.8.17

- CC:
1. The Comptroller-cum-Convenor, Fund Operation Committee, Employees Welfare Committee, CCS HAU, Hisar.
 2. The President, HAUTA/CCS HAU Employees Federation.
 3. Dr.Karmal Singh Malik, Assistant Scientist, Cotton Section, Department of Genetics & Plant Breeding, CCS HAU, Hisar
 4. Sh.Dashrath Khod, Assistant Security Officer, o/o CSO, CCS HAU, Hisar.
 5. COE/Advisor(RC)/SPIO/ARE/ARF/ARA/ARL/CSO/P.S. to Registrar/ Officer Incharge (Hospitality), Faculty House, CCS HAU, Hisar
 6. Incharge, Computer Section, COBS&H, CCS HAU, Hisar
 7. Media Advisor/Public Relations Officer, CCS HAU, Hisar.
 8. Joint Director (Audit), CCS HAU, Hisar.