

Most Urgent

From

The Registrar,
CCS HAU, Hisar.

To

All Deans/Directors/Officers//HODs/HOS (including outstations)
CCS HAU, Hisar.

Memo No. Admn. R2/2016/ 8484-9030

Dated: 25/11/2016

Subject: Policy for engagement of retired University teachers/scientists as Consultant Faculty and non-teaching staff on contract basis at consolidated emoluments.

The Vice-Chancellor, CCS HAU, Hisar has approved the following guidelines for engagement of retired University teachers/scientists as Consultant Faculty and non-teaching staff on contract basis at consolidated emoluments:

- i) The fresh cases for re-employment of retired University teachers/scientists will be considered only in the months of June and December. Only in exceptional circumstances, the case can be initiated at any time during the year with prior permission of the Vice-Chancellor.
- ii) The Controlling Officer will send the details of vacant posts to the Registrar immediately after retirement of the employee.
- iii) The requirement will be put up to the Vice-Chancellor by the Registrar for approval of the posts to be advertised.
- iv) The details of the posts to be filled under re-employment scheme based on requirement will be put up on University web-site as well as through circulation of notice within university.
- v) The application will be invited on a prescribed form to be circulated by the Registrar.
- vi) The applications thus received will be assessed by a committee to be constituted by the Vice-Chancellor. The recommendations of the committee will then be put up to the Vice-Chancellor for approval.

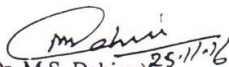
2- You are, therefore, requested to take further necessary action in this regard while sending the case for engagement of retired University teachers/scientists as Consultant Faculty and non-teaching staff on contract basis at consolidated emoluments.

3- Application form for engagement of Consultant Faculty and non-teaching staff are also enclosed for necessary compliance.

Encl: / As above

CC:

1. Officer on Special Duty to Vice-Chancellor for information.
2. Incharge Computer Centre, COBS&H, CCS HAU, Hisar. He is requested to upload the application form for engagement of Consultant Faculty and non-teaching staff alongwith instructions on University website.
3. P.S. to Registrar for information.
4. All Assst. Registrar's (internal) / COE / SPIO / R-1 (internal) for information.


(Dr. M.S. Dahiya) 25/11/16
Registrar

CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR

(Established by Parliament Act No. 16 of 1970)

APPLICATION FORM

For engagement of Consultant Faculty

Discipline:

Affix latest coloured PP
size photo.

1. Name in full
(in block letters) _____
2. Father's Name _____
3. Date of birth _____
- 4.a) Date of retirement _____
- b) Name of Deptt./office.
at the time of retirement _____
5. Present postal address
(in block letters) _____
6. Telephone No./Mobile No. _____
7. E-mail ID, if any _____

8. Employment Record:-

Designation of post held	Period (given month & Year both)		Name of the Deptt.
	From	To	

I undertake that my work and conduct had been satisfactory preceding last ten years of retirement (no adverse entry in SAR and no punishment imposed by way of any departmental/criminal proceedings).

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

Signature

Place: _____

Date: _____

CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR
(Established by Parliament Act No. 16 of 1970)

APPLICATION FORM

For engagement of non-teaching staff

Affix latest coloured PP
size photo.

- 1. Name in full
(in block letters) _____
- 2. Father's Name _____
- 3. Date of birth _____
- 4.a) Date of retirement _____
- b) Name of Deptt./office.
at the time of retirement _____
- 5. Present postal address
(in block letters) _____
- 6. Telephone No./Mobile No. _____
- 7. E-mail ID, if any _____

8. Employment Record:-

Designation of post held	Period (given month & Year both)		Name of the Deptt.
	From	To	

I undertake that my work and conduct had been satisfactory preceding last ten years of retirement (no adverse entry in ACR and no punishment imposed by way of any departmental/criminal proceedings).

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

Signature

Place: _____

Date: _____