

OFFICE OF THE REGISTRAR, CCS HAU, HISAR

Endst. No. Admn.R1./015/ 6005-6/25

Dated: 29/6/2015

Copy of Govt. instructions issued by the Chief Secretary to Govt. Haryana, General Administration Department vide No. 43/5/2001-3GSII dated 27.11.2014 received through the Additional Chief Secretary to Govt. Haryana, Agriculture Department vide Memo No. 2672 Agri.II(2)-2014/17872 dated 3.12.14 relating to policy for providing Compassionate financial assistance to the family of the deceased person working in Government department/ Boards/ Corporation/public undertakings under Haryana Government on Adhoc, Daily Wage, Contract basis including the persons working on contract basis through Service Providing Agency, is forwarded to all Deans/ Directors/ Heads of the Departments/ Sections/ Units ( including outstations), CCS HAU, Hisar for information and taking necessary action. The Vice-Chancellor has approved adoption of above instructions dated 27.11.2014 mutatis-mutandis in CCS HAU, Hisar.

2- The Vice-Chancellor, CCS HAU is further pleased to approve that the departments/offices will move such proposals through respective controlling officers to Registrar's office as per procedure laid down in the above instructions for obtaining administrative approval of the Vice-Chancellor for the purpose of making payment of compassionate financial assistance to the family of the deceased person.

3- The Vice-Chancellor, CCS HAU is also pleased to approve that the departments/offices will initiate proposal to the Comptroller for allocation of funds in the scheme pertaining to their office and the budget will be allotted by the Comptroller under appropriate head of the scheme for making payment of compassionate financial assistance to the family of the deceased person.

4- These instructions may be brought to the notice of all the employees for meticulous compliance.

  
Registrar 26.6.15

CC:

- 1- Incharge, Computer Section, COBS&H, CCS HAU, Hisar.  
2- President, HAUTA/ President, CCS HAU Employees Federation.  
3-COE/SPIO/P.S.to Registrar/ARE/ARF/ARA/AR(L)/ARGA/O.I(Hospitality),  
FH/C.S.O/R.2.



23/12/14

The Registrar (PS Section)

Receipt No 2984

18/12/14

**Most Immediate**

From

The Additional Chief Secretary to Government, Haryana,  
Agriculture Department.

To

1. The Director Agriculture, Haryana, Panchkula.
2. The Director General Horticulture, Haryana, Panchkula.
3. The Chief Administrator,  
Haryana State Agriculture Marketing Board, Panchkula.
4. The Managing Director,  
Haryana Seeds Development Corporation, Panchkula.
5. The Managing Director,  
Haryana Warehousing Corporation, Panchkula.
6. The Managing Director,  
Haryana Land Reclamation & Development Corporation,  
Panchkula.
7. The Managing Director,  
Haryana Agro-Industries Corporation, Panchkula.
8. The Registrar,  
CCS Haryana Agriculture University, Hisar.
9. The Director,  
Haryana State Seeds Certificate Agency,  
Panchkula.

Advision/Source

Memo No.2672Agri.II(2)-2014/17872  
Chandigarh, Dated the 03/12/14

Recd

17.12.14

AR(E)

Registrar, CCSHAU, Hisar  
Employee Branch

Receipt No 68821. Dated 22/12/14

B... (RC)

D.R. (B)

REGISTRATION CELL  
ADVISORY RECRUITMENT CELL  
Receipt No. 4658... Dt. 23/12/14

Subject :- Policy of providing Compassionate financial assistance to the family of the deceased person working in Government department/Boards /Corporation/public undertakings under Haryana Government on Adhoc, Daily Wages, Contract basis through Service Providing Agency.

Enclosed please find herewith photocopy of letter letter No. 43/5/2001-3GSII Dated 27.11.2014 received from Chief Secretary to Govt. Haryana, General Administration Department (General Service -II Branch) on the subject noted above for necessary action / implementation.

It is also requested that the above instruction may be brought to notice of all concerned for strict compliance.

Shankar  
Superintendent,

for Additional Chief Secretary to Govt., Haryana,  
Agriculture Department



Case Register No. 2904 dated 10/12/14

HARYANA GOVERNMENT  
GENERAL ADMINISTRATION DEPARTMENT  
(IN GENERAL SERVICES-II BRANCH)  
No. 43/5/2001-3GSII

Dated Chandigarh the 27<sup>th</sup> November, 2014

Regd  
12/12  
ARCE

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Departments, Haryana.
3. The Divisional Commissioners, Ambala/Hisar/Rohtak and Gurgaon.
4. The Registrar, Punjab & Haryana High Court, Chandigarh.
5. All the Managing Directors/Chief Administrators of Boards/Corporations/Public Undertakings in Haryana.
6. All Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.

Subject:- Policy for providing Compassionate financial assistance to the family of the deceased person working in Government Department/ Boards/ Corporation/public undertakings under Haryana Government on Adhoc, Daily Wage, Contract basis including the persons working on contract basis through Service Providing Agency.

Sir/Madam,

I am directed to invite your attention on the subject cited above and to say that there being no policy for providing ex-gratia compassionate financial assistance to the family of the deceased person employed in Government Departments/ Boards/ Corporations/public undertakings under Haryana Government on Adhoc, Daily Wage, Contract basis including the persons working on contract basis through Service Providing Agency. The State Government has considered this matter and decided to provide financial assistance to the tune of Rs. 3.00 lacs to the family of a deceased person who was working in Government Department/Boards/ Corporation/public undertakings under Haryana Government on Adhoc, Daily Wage, Contract basis including the persons working on contract basis through Service Providing Agency with the prior approval of the competent authority on the following guidelines:-

- (i) These instructions shall come into force with effect from the date of issue of instructions.
- (ii) **Definitions:-** In these rules the context otherwise requires;-
  - a) "Appointing authority" means the Head of Department/competent Authority as the case may be, where the deceased person was working.
  - b) "Compassionate financial assistance" means the financial assistance to the tune of Rs. 3.00 lacs, provided as ex-gratia assistance to the completely dependent members of the indigent family of the deceased.

Regional Controller, Chandigarh  
 File No. 6717 Dated 12/12/14  
 B-3/Advisory (RC)  
 D.P. (RC)  
 Register: CCS IIAD  
 Recordment No. 4519... 5-12-14

- c) "Competent authority" means the Head of the concerned Department/Board/Corporation/Public undertakings where the deceased person was serving.
- d) "Deceased Person" means a person who was working in any Government Department/Boards/ Corporation/Public undertakings under Haryana Government on Adhoc, Daily Wage, Contract basis including the persons working on contract basis through Service Providing Agency at the time of his/her death.
- e) "Dependent" means spouse or son/un-married daughter till they attain the age of 25 years. In case of deceased person being un-married; brother/sister not above the age of 35 or parents.
- (iii) **Submission of application in the form of undertaking:-** A dependent of the deceased person shall furnish an affidavit/undertakings by giving complete address, proof of dependency over the deceased, list of other family members with relationship & age.
- (iv) **Interpretation:-** If any doubt arises relating to the application, interpretations and scope of these instructions it shall be referred to the Government in the department of General Administration (in General Services-II Branch) whose decision thereon shall be final.
- (v) **Exemption/ Relaxation:-** There shall be no exemption/relaxation of any provision of these instructions.
2. Wherever required, the department /Board/Corporation/Public Undertaking concerned would move for adequate provisions in their budget under the appropriate head for this purpose every year.
3. This may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Yours faithfully,

  
(Bhim Singh Negi)

Under Secretary to Government, Haryana,  
Protocol Department. 27/11

Endst. No. 43/5/2001-3GSII

Dated 27.11.2014

A copy each is forwarded to the following for information and necessary action:-

1. All the Registrars of Universities in the State of Haryana.
2. The MD/HARTRON.
3. The State Informatics Officer (NIC), Haryana Civil Secretariat, Chandigarh for uploading on the websites of the State Government and Chief Secretary's office as well. He is also requested to send this letter by e-mail to all concerned.

  
(Bhim Singh Negi)

Under Secretary to Government, Haryana,  
Protocol Department. 27/11