

Instruction

No. 11/8/2014-3FR/11887

From

The Additional Chief Secretary to Government Haryana,
Finance Department.

To,

- i. All Heads of Departments,
- ii. Commissioners, Ambala Division, Gurgaon Division, Hisar Division and Rohtak Division.
- iii. All Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.
- iv. The Registrar, Punjab & Haryana High Court, Chandigarh.

Dated: Chandigarh, the 4th August, 2014

Subject: Scheme for grant of maternity leave to female employees of Haryana Government engaged on contract basis.

Sir,

I am directed to invite a reference to Haryana Government, Finance Department office Memorandum no. 11/126/2007-1FR dated 22/06/2009 wherein it was decided to grant of maternity leave to female employees of Haryana Government engaged on contract basis up to three months. It has now been decided to raise the maximum limit of maternity leave from three months to six months to the following conditions w.e.f. 01.08.2014.

- I. A Women employee eligible for maternity benefits and whose services have been hired on contract basis in a lawfully authorised manner shall be entitled to 'fully paid maternity leave' up to a maximum of six months or till the currency of the subsisting contract, whichever is earlier.
- II. The benefit under this scheme shall be admissible only up to two living children. A woman employee who already has two living children before her contractual engagement shall not be entitled to the benefit of maternity leave.
- III. This leave shall be admissible subject to completion of minimum three months service.
- IV. The Heads of Department concerned shall be competent to grant 'maternity leave' in terms of these instructions.

Respected

Chandigarh
19/2/15

2. Employment in the said category being regulated in terms of Rule: 1.3 of CSR, it shall be necessary to incorporate the import of this scheme in the 'terms and conditions' of the contractual employment in individual cases.

3. These instructions may be brought to the notice of all concerned for strict compliance.

Yours faithfully


(Ram Kumar Beniwal)
Joint Secretary Finance
for Additional Chief Secretary to Government Haryana,
Finance Department.

Endst. No. 11/8/2014-3FR/11887


Chandigarh, the Dated 4th August, 2014

A Copy is forwarded for information and necessary action to the:-

1. The Principal Accountant General (A&E) and Audit, Haryana, Chandigarh with 50 spare copies.
2. The Director-General, HIPA, Gurgaon.
3. The Finance Secretary, Chandigarh Administration, Chandigarh.
4. The Director, Treasuries & Accounts, Haryana with 100 spare copies for information of TOs/ATOs etc.
5. The Principal, Accounts Training Institute, Haryana, Panchkula.
6. The Treasury Officer, Haryana, Chandigarh/Tees Hazari Court, Delhi.
7. The incharge, Computer Cell (F.D) 7th Floor, Haryana Civil Secretariat for placing these orders on FD's website.


(Ram Kumar Beniwal)
Joint Secretary Finance
for Additional Chief Secretary to Government Haryana,
Finance Department.

A copy is forwarded to the Chief Secretary to Government, Haryana, all the Additional Chief Secretaries/Principal Secretaries to Government, Haryana and all the Administrative Secretaries to Government, Haryana for information and necessary action.


(Ram Kumar Beniwal)
Joint Secretary Finance
for Additional Chief Secretary to Government Haryana,
Finance Department.


To

1. The Chief Secretary to Government, Haryana
2. All the Additional Chief Secretaries/Principal Secretaries to Government, Haryana.
3. All the Administrative Secretaries to Government, Haryana.

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A copy is forwarded to the Principal Secretary I & II/Additional Principal Secretary/Principal OSD/Officers on Special Duty, I,II/Senior Secretaries/Private Secretaries to the Chief Minister/Ministers/Ministers of State/Deputy Chairman Planning Board/Chief Parliamentary Secretaries for the information of Chief Minister/Ministers/Ministers of State/Deputy Chairman Planning Board/Chief Parliamentary Secretaries Haryana.


(Ram Kumar Beniwal)
Joint Secretary Finance
for Additional Chief Secretary to Government Haryana,
Finance Department.

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