

CH.CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY  
HISAR

Amendment No. 2/2014

No. Admn.F2/2013/ 177

Dated: 3/01/14

In pursuance of the decision taken by the Board of Management vide Item No. B-13 of its 246<sup>th</sup> meeting held on 18.12.2013, the Vice-Chancellor, CCSHAU, Hisar is pleased to amend provision under Clause-24(5) of Chapter-X of CCSHAU Act & Statutes, as under:

Existing provision	Amended provision
<p>5. Sabbatical Leave</p> <p>PURPOSE</p> <p>(i) The sabbatical leave would be for academic, scientific, technological and other related activities at any relevant institutions or organisation in India or abroad to enable the academic and scientific staff of the rank of Associate Professor and above to promote their professional competence. A list of such institutions will be circulated by the ICAR and updated from time to time.</p> <p>II. ELIGIBILITY</p> <p>(i) The sabbatical leave may be granted to a scientist of the rank of Associate Professor and above. The scientist should have rendered not less than, six years service in the University.</p> <p>(ii) This leave would be granted once in ten years provided the Scientist/Faculty Member concerned has not gone on deputation or assignment or study leave for a duration of one year or longer during the preceding 10 years.</p> <p>(iii) The Scientist/Faculty Member must have at least five years service left before superannuation after completion of the Sabbatical leave.</p> <p>III. DURATION</p> <p>The Sabbatical leave will be limited to a maximum period of one year, twice during the entire career of a Scientist/Faculty Member.</p> <p>IV. HOW TO APPLY</p> <p>(i) The Scientist desirous of availing sabbatical leave should apply in a proforma as at Annexure-I.</p> <p>(ii) The Scientist concerned will furnish a letter of acceptance from the host organisation for undertaking the proposed study, research training/teaching or the related professional activities relevant to the mandate of ICAR/ University.</p> <p>(iii) Application for Sabbatical leave shall be forwarded by the concerned department with their recommendations to the Vice-Chancellor for sanction of leave at least two months in advance should also be</p>	<p>No change</p> <p>(i) The sabbatical leave may be granted to a scientist of the rank of Associate Professor or Professor. The scientist should have rendered not less than seven years service in the University. The sabbatical leave may not be allowed to those who have already availed Study Leave.</p> <p>(ii) No change</p> <p>(iii) No change</p> <p>No change</p> <p>(i) No change</p> <p>(ii) No change</p> <p>(iii) No change</p>

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<p>made available while applying for sanction of leave. Sabbatical leave will be granted only if the scientist can be spared by the University without detriment to his work.</p>	
<p><b>V. COMPETENT AUTHORITY</b> The Vice-Chancellor will be the competent authority to grant sabbatical leave.</p>	
<p><b>VI. PAYMENT OF SALARY AND OTHER ALLOWANCES</b></p>	
<p>(i) During the period of Sabbatical leave within the country, the Scientist will be entitled to full salary and other allowances as would have been otherwise admissible to him/her while serving on regular position.</p>	(i) No change
<p>(ii) For all purpose the period of sabbatical leave will be treated as a period spent on duty without entitlement of TA and DA. If, however, the scientist is not a recipient of a fellowship/travel grant, he/she will be entitled to lump sum amount not exceeding Rs. 50,000/- for meeting the cost of travel and other incidentals to and fro from the institute to host institution, while being on Sabbatical Leave.</p>	(ii) No change
<p>(iii) In addition to the salary, the Scientist/Faculty Member is permitted to receive subsistence allowance including travel expenses from an institution abroad, if he/she is spending the period of Sabbatical leave in a foreign University/Laboratory/Institute.</p>	(iii) No change
<p><b>VII. OTHER CONDITIONS</b></p>	
<p>(i) Sabbatical Leave could be availed by a Scientist/ Faculty member while receiving any kind of Scholarship or Fellowship from ICAR or any other organisation, national or international.</p>	(i) No change
<p>(ii) The Sabbatical leave cannot be combined with any other leave.</p>	(ii) No change
<p>(iii) Scientist concerned will give an undertaking before proceeding on sabbatical leave that he/she would utilize the leave for the purpose(s) mentioned in IV(ii) above for which the Sabbatical Leave has been sanctioned, and would not accept any commercial employment during the period of Sabbatical leave and that he/she would refund the proportionate salary and other emoluments paid to him during the period of his sabbatical leave in case he/she resigns within three years or part thereof after availing the leave to join institutions outside National Agricultural Research System.</p>	(iii) No change
<p>(iv) During the period of Sabbatical Leave the Scientist/Faculty Member will continue to retain official accommodation that may have been provided to him/her on the same terms &amp; conditions as are applicable to other University employees.</p>	(iv) No change
	<p>Contd.-3-</p>

<p>(v) The host institution within country will provide all necessary facilities including office space, laboratory, transportation and suitable accommodation in the host organisation.</p>	<p>(v) No change</p>
<p>VIII. SUBMISSION OF REPORT ON COMPLETION OF LEAVE  On the completion of sabbatical leave the Scientist will submit a detailed report on work done and objectives accomplished and in case the report is found unsatisfactory, the Sabbatical leave will be changed into leave of the kind due.  In case leave of the kind due is not available to the credit of the Scientist he will have to refund the salary for Sabbatical leave given to him. A copy of detailed report of the Scientist, working in ICAR scheme will be sent to the ICAR Headquarter by the Vice-Chancellor alongwith his/her comments.</p>	<p>No change</p>

The above amendment will come into force with immediate effect.


Sd/-  
(S.S. Dahiya)  
REGISTRAR

Endst. No. Admn.F2/2013/ 178-310

Dated: 3/01/14

A copy of the above is forwarded to the following for information and necessary action :

1. All Members of Board of Management.
2. All Deans/ Directors/ Heads of Departments (including outstations), CCSHAU, Hisar
3. All Deputy Registrars/ Deputy Comptrollers/ Asstt. Registrars/ A&AOs / Supdts, CCSHAU, Hisar
4. Comptroller, CCSHAU, Hisar
5. Joint Director (Local Audit)
6. Incharge, Computer Centre
7. All Assistants (Internal)

  
(V.K. Sehgal) 2.1.14.  
Asstt.Registrar(F)  
for Registrar