

CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY  
HISAR

NOTIFICATION

No. Admn.F.3/2013/

Dated:

The Vice-Chancellor, CCSHAU, Hisar is pleased to ordered that the Deans/Directors/Officers of the University will rank senior to the Professors for the limited purpose of writing of Self Assessment Report so long as they hold the position.

2. The Vice-Chancellor is further pleased to modify the existing provision of rule 5 under Explanatory Notes (ii) of booklet - instructions for writing of ACRs/SARs as under, with immediate effect.

Existing provision	Amended provision
"Whenever supervisory Head of the Department/Dean/Director is junior to a person whose Self-Assessment Report is being written, the matter shall be referred to a committee comprising (i) DR, (ii) Dean, PGS, (iii) DEE, and (iv) Dean of the college concerned and the HOD concerned. The senior-most faculty member may preside over the meeting of the Committee. In case a member of the faculty, whose SAR is being assessed by the Committee, happens to be senior to all members of the Committee, then the meeting of the Committee will be held under the Chairmanship of the Vice-Chancellor. If the Vice-Chancellor is not available due to resignation/ retirement/death etc., the meeting of the Committee shall be presided by the senior-most member and the decision of the committee shall be treated as final".	"Whenever supervisory Head of the Department is junior to a person whose Self-Assessment Report is being written, the Head of the Department will submit the SAR to the concerned Dean/Director without recording his/her remarks/ observations".

Sd/-  
(S.S. Dahiya)  
Registrar

Endst.No.Admn.F.3/2010/V-20/5988-6/02

Dated: 2/12/13

A copy is forwarded to the following for information and necessary action:-

1. All Deans/Directors/HODs/Offices/Sections (including outstations), CCSHAU, Hisar.
2. Secretary to Vice-Chancellor, CCSHAU, Hisar.
3. Joint Director (Audit), CCSHAU, Hisar
4. COE/ Advisor (RC)/ Dy.Registrar (E) Dy. Registrar (L)/ Asstt.Registrar (GA)/ Asstt. Registrar (A)/ PS to Registrar/F-1, F-2, F-4 & S-1(Internal)

(V.K. Sehgal) 2.12.13  
Assistant Registrar (F)  
for Registrar