

SAR 13

CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY
HISAR

NOTIFICATION

No.Admn.F.3/2010/

Dated:

The Vice-Chancellor, CCSHAU, Hisar is pleased to modify the existing instructions for writing of ACRs/SARs under para 5(iv) with retrospective effect from 2003-04. However, the SARs already accepted by the authority other than the Vice-Chancellor after the year 2002-03 on the basis of 1st part of para 5(iv) will not be re-opened.

Existing provision	Amended provision
<p>The SARs of Class II teachers will be initiated by them and submitted to the teachers in-charge of the project not below the rank of Assoc. Professors. He/She will submit the same to the HOD who will record his/her opinion and then submit it to the Dean or Director concerned who will record his/her opinion as the final accepting authority. In the case of teachers teaching post-graduate classes, the reports will also be shown to the Dean, PGS for his/her observations before being accepted by the Dean of the College concerned. In case of research workers, the reports will be submitted to the DR and for Extension Education workers to the DEE for final acceptance.</p> <p>However, before submission of the self-assessment reports of the Research/ Extension Education workers to the DR/DEE these shall be shown to the Deans of the colleges for their observations in case they are teaching undergraduate classes. Similarly that the remarks in the SARs of the teachers who are deputed to other colleges for taking teaching courses shall also be recorded by the Deans of the colleges where they have been deputed for teaching before final acceptance.</p>	<p>The SARs of Class II teachers will be initiated by them and submitted to the teacher in-charge of the project, if any, not below the rank of Assoc. Professors. He/She will submit the same to the HOD who will record his/her opinion and then submit it to the Dean or Director concerned. However, in the case of teachers teaching post-graduate classes, the reports will also be shown to the Dean, PGS for his/her observations before being sent to the Dean of the College/DR/ DEE as the case may be. The Dean/Director after recording his observations will forward the SAR to the Vice-Chancellor who is the final accepting authority.</p> <p>However, before submission of the self-assessment reports of the Research/ Extension Education workers to the DR/DEE these shall be shown to the Deans of the colleges for their observations in case they are teaching undergraduate classes. Similarly that the remarks in the SARs of the teachers who are deputed to other colleges for taking teaching courses shall also be recorded by the Deans of the colleges where they have been deputed for teaching before final acceptance.</p>


Sd/
(S.S. Dahiya)
Registrar

Endst.No.Admn.F.3/2010/V-20/ 6797-6946

Dated: 13/10/10

A copy is forwarded to the following for information and necessary action:-

1. All Deans/Directors/HODs/Offices/Sections (including outstations), CCSHAU, Hisar.
2. Secretary to Vice-Chancellor, CCSHAU, Hisar.
3. Joint Director (Audit), CCSHAU, Hisar
4. COE/Advisor(RC)/Asstt.Registrar(GA)/Asstt.Registrar(Acad.)/PS to Registrar/ Dy.Suptd.(F), F-1,F-2, F-4 & S-1(Internal)


(V.K.Sengal) 12/10/10
Assistant Registrar (F)
for Registrar