

CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR

AMENDMENT NO. 6/2014

No.Admn.E-3/2014/

Dated:

In supersession of Notification Endst.No.E3/2014/6342-6450 dated 14.08.2014, the Vice-Chancellor, CCS HAU, Hisar is pleased to approve the following amendment in Chapter-VIII of the CCSHAU Statutes:

Existing Provisions	Revised Provisions
<p>Clause 6(3)(d)</p> <p>20% posts of Clerks will be filled by promotion, on seniority-cum-fitness basis from amongst GO-cum-Daftri, Messenger, Store Khalasi and Telephone Attendant provided they fulfill the following qualifications:</p> <p>(i) Matriculate; and</p> <p>(ii) Knowledge of Hindi upto Matric Standard.</p> <p>(iii) 5 years experience of working on any Class-III/Grade-'C' post whose scale of pay is less than that of Clerk or any Class-IV/Grade 'D' post or combined experience on such Class-III and IV/Grade 'C' and 'D' posts.</p> <p>Note:-1 The inter-se seniority of employees so promoted shall be determined according to the seniority position in their respective cadres, if the persons being promoted belong to different cadres, their length of service on the initial post shall be relevant for the purpose of determining their inter-se seniority.</p> <p>Note:-2 Notwithstanding anything provided elsewhere in these Statutes, every Class-III/Grade 'C' and Class-IV/Grade 'D' employee appointed to a post in the cadre of Clerk and also Library Assistant (promoted from the post of Library Attendant) shall be required to pass test of typing on computer within a period of one year on the prescribed speed. However, test regarding typing on computer may be conducted in the Computer</p>	<p>Clause 6(3)(d)</p> <p>No Change.</p> <p>(i) Matriculate for those Class-IV employees who were recruited prior to 08.11.2013 and 10+2 for those who were recruited after 08.11.2013.</p> <p>(ii) No Change.</p> <p>(iii) No Change.</p> <p>No Change.</p> <p>Note:-2 Notwithstanding anything provided elsewhere in these Statutes, every Class-III/Grade 'C' and Class-IV/Grade 'D' employee appointed to a post in the cadre of Clerk and also Library Assistant (promoted from the post of Library Attendant) shall be required to pass the State Eligibility Test in Computer Appreciation and Applications (SETC) as a part of service requirements. State Eligibility Test in Computer Appreciation and Applications (SETC) which shall be post requisite condition/qualification as</p>

<p>Section of COBS&H under the supervision and over all control of Dean, COBS&H. If such an employee passes such test after the period of one year of his appointment then the increment for the period subsequent to that within which the said test is to be passed should be released and benefit should be given to him from the date next to the following the last date on which the type test is completed. The increment should be released with retrospective effect from the date it was otherwise due, but no arrears shall be paid for the past period.</p> <p>Note:-3 Promotion shall be made on the basis of seniority and proficiency through an examination.</p>	<p>may be prescribed by the Vice-Chancellor. The candidate shall have to qualify the SETC within a period of probation of one year extendable by one year, failing which he/she will be reverted back. If such an employee passes such test after the period of one year of his appointment then the increment for the period subsequent to that within which the SETC is to be passed should be released and benefit should be given to him from the date next to the following the last date on which the SETC is completed. The increment should be released with retrospective effect from the date it was otherwise due, but no arrears shall be paid for the past period.</p> <p>The existing Clerks who have been promoted from Group-D etc. and Library Assistants who have been promoted from the post of Library Attendant and have not passed the test of typing on computer till date shall have an option either to pass test of typing on computer at the prescribed speed or State Eligibility Test in Computer Appreciation and Applications (SETC).</p> <p>No Change.</p>
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Sd/-
Registrar

Endst.No.Admn.E3/2014/ 7663-7800

Dated: 19/9/20

Copy of the above is forwarded to the following for information and necessary action:

1. All Deans/Directors/Officers of the University/HODs/ Offices/ Sections (including outstations), CCS HAU, Hisar.
2. The Secretary to Vice-Chancellor, CCS HAU, Hisar.
3. The Advisor (RC), CCS HAU, Hisar.
4. The Dy.Registrars/Dy.CAUs/ARs/ACs/A&AOs, CCS HAU, Hisar.
5. The Joint Director (Audit), CCS HAU, Hisar.
6. The Presidents, HAUNTEA & SC/ST Federation, CCS HAU, Hisar.


(R.S.Saini)
Asstt. Registrar (E) 19.9.14
for Registrar

