

From

The Director of Research
CCSHAU, Hisar.

To

All Deans/ Directors/HODs
(Including outstations)
CCSHAU , Hisar

Memo No. DE/E.3/13/13-II/986-1076
Dated: 25.1.2013

Subject: Control on costly equipments lying in various Laboratories of the Departments.

Please refer to this office Memo No. DR/01/B.II/2081-183 dated 26.9.2001 vide which the following instructions were issued :

"It has been observed that a Lab. Assistant/Sr. Lab. Assistant/Lab. Technician is made Incharge of the laboratories where costly laboratory equipments amounting to crores of rupees are kept. Some times these equipments are used by the untrained persons resulting that these become defective and huge expenditure is incurred by the respective department for its repair. The matter was brought to the notice of the Vice-Chancellor and he has ordered that scientist should be Incharge of such Labs and all equipment have to be shown in his custody. However, the scientist can take help of the laboratory staff for handling the equipments anybody who wants to handle the equipment will take the prior permission of the scientist incharge. The above order of the Vice-Chancellor may be followed meticulously and the labs where such equipments are placed be given under the charge of a scientist. The scientist concerned will be held responsible for any deviation of orders".

It has been observed that the above instructions are not being followed strictly. You are therefore, again requested to comply with the above orders of the Vice-Chancellors meticulously.

Sd/-
Director of Research

CC:

1. The SVC, for kind information of the Vice-Chancellor, CCS HAU, Hisar.
2. All Assistants (Internal).