

From
The Director of Research,
CCS HAU, Hisar.

To
All Deans/Directors/HODs/Sections/Offices,
(including outstations),
CCSHAU, Hisar

Memo No. DR/E-3/09/17976-18056
Dated: 26.11.2009

Subject: Assignment of duties to laboratory staff.

This is in continuation to this office Memo.No. DR/09/PA/16467-547 dated 4.11.2009 on the subject noted above.

2. The issue has been reconsidered in terms of instructions issued by the Comptroller vide Memo.No. CAUH/2007/DS(I)/4391-4550 dated 17.8.07. In case of acute shortages of staff and it is absolutely necessary to give charge of store to lab. staff or any other person, the same may be assigned after following the procedures laid down in CAU's Memo. dated 17.8.07 referred to above.
3. Further action in the matter may, therefore, be taken accordingly.

Sd/-
Director of Research

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CCS HAU, Hisar.

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(including outstations),
CCSHAU, Hisar

Memo No. DR/09/PA/16467-547
Dated: 4.11.2009

Subject: Assignment of duties to laboratory staff.

During the recent visits in some of Department, it has been observed that laboratory staff has been assigned the duties of clerical work in the offices, which adversely affects the research work in laboratories. You are hereby directed not to assign such duties to laboratory staff and if anybody found working in the office, strict disciplinary action will be taken against you.

Sd/-
Director of Research